Course: *E0153 Building Design for Homeland Security For Continuity of Operations (COOP)*

Course Dates:
September 9 – 11, 2014

Travel Dates:
September 8 and 12, 2014

Course Length:
This course is 3 days in length.

Location:
Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland

Course Description:
This course covers the content of FEMA 426, Reference Manual to Mitigate Potential Territorial Attacks Against Buildings, and FEMA 452, FEMA: A How-To Guide to Mitigate Potential Terrorist Attacks. This course is being offered to Federal Executive Branch officials and state officials with COOP responsibilities.

This course outlines a methodology to determine the risk of a building's critical functions and infrastructure against various terrorist threats, and highlights applicable protective measures. The course considers explosive blast and chemical, biological, and radiological attacks, and identifies protective measures for site and building design and layouts. This course also provides guidance on electronic security systems.

Course Goals:
1. To enhance student understanding of the measures and technology available to reduce risk from terrorist attacks;
2. Enhances student ability to assess a site for COOP requirements, and natural and manmade hazards.

Prerequisites:
Completion of IS546.12, Continuity of Operations Awareness course, or IS547A, Introduction of Continuity Operations, and IS395, FEMA Risk Assessment Database are recommended.

Continuing Education Units (CEU's):
EMI awards 2.1 CEUs for completion of this course.

Target Audience:
This course is intended for the following: participants representing their Federal/state departments or agencies, COOP program office officials, facility management personnel, and Security Management sections.

To Apply:
Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor or sponsoring agency official. Submit the application no later than 4 weeks prior to the start of the course. Mail, scan, or fax the application to:

TRAINING OPPORTUNITY

NETC Admissions Office (Room I-216)
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035   Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

Scan the QR Code, or click the link to get information on how to apply for EMI courses:

http://training.fema.gov/Apply/

Note to RTMs and RPMs and STOs: The FEMA Form 119-25-1 must be received by NETC Admissions – no later than August 4, 2014.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:

http://training.fema.gov/EMIWeb/downloads/
NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email FEMA-netc-housing@fema.dhs.gov.

Travel Authorizations:

PFT and CORE employees must ensure their travel authorization (TA) is completed through Concur Government Edition (CGE) Travel System for course offerings.

All Federal travelers must have an approved TA prior to travel. A copy of the TA must be presented upon arrival. No exceptions are made to the NETC policy.

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN is no longer required**.

How do I obtain my FEMA SID number?

Step 1: To register, go to https://cdp.dhs.gov/femasid
Step 2: Click on the "Need a FEMA SID" button on the right side of the screen.
Step 3: Follow the instructions and provide the necessary information to create your account.
Step 4: You will receive an email with your SID number. You should save this number in a secure location.

What do I do with this new SID number I have been assigned?

The SID number is used in place of the SSN on your General Admissions Application (FEMA Form 119-25-1).

EMI Point of Contact:

For additional information contact the course manager, Dawn Warehime, at (301) 447-1309 or by email at:
Dawn.warehime@fema.dhs.gov.

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